

Cook County Eviction Checklist

Questions about evictions in Cook County? Call Cook County Legal Aid for Housing and Debt at 855-956-5763 to speak with a lawyer for free.



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Before You Start, Consider All Your Options

RENTAL ASSISTANCE: You may be eligible for up to \$25,000 in rental assistance payments without even having to go to court. To learn more, visit www.illinoisrentalassistance.org or call 866-454-3571.

MEDIATION: You may be able to work out a resolution with your tenant without going to court. The [Center for Conflict Resolution](http://www.conflictresolution.org) offers free mediation. Call 312-922-6464 x 22 or email newcase@ccrchicago.org.



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Make Sure You Have All Your Paperwork

You can find all of the required forms and more at www.cvls.org/covideviction. Call 855-956-5763 with questions about filing an eviction case in Cook County.

EVICITION NOTICE: Before you can file a case you must give your tenant an eviction notice and wait the number of days stated in the notice.

SWORN STATEMENT ABOUT NOTICE/AFFIDAVIT OF SERVICE: This is a sworn statement that will tell the judge *how* you gave your tenant the Eviction Notice.

LEASE: In many situations, you should include a copy of both the lease and the eviction notice when you file your case. If you never had a written lease with your tenant, you should include a sworn statement about your understanding of the terms of the lease.

AFFIDAVIT ABOUT MISSING DOCUMENTS: If you have misplaced your Eviction Notice, Affidavit of Service, or Lease, you should include an Affidavit that tells the judge what the missing paperwork said.

COMPLAINT and SUMMONS: You must complete these forms that explain why you are filing a case and how the tenant can respond.



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Begin Your Court Case

- COURT FEES:** You will need to pay a fee to file your case. If you cannot afford the fee, ask the court clerk about applying for a fee waiver.
- E-FILING:** All court papers must be filed electronically. If you need help filing or do not have access to a computer, call (872) 529-1093 for help.
- SERVICE:** After you have filed your court papers, you will need to pay a fee for them to be delivered to your tenant by the Sheriff.